



TATASTEEL (THAILAND)

TATA STEEL (THAILAND) PUBLIC COMPANY LIMITED

**NOTICE OF THE 23rd ANNUAL GENERAL
MEETING OF SHAREHOLDERS**

THURSDAY, JULY 18, 2024, 09:00 HRS.

**THROUGH ELECTRONICS
MEETING METHOD (e-AGM)**



The Company would like to conduct the 23rd Annual General Meeting of Shareholders through Electronic Meeting method (e-AGM) in accordance with the rules, procedures and conditions as stipulated by the laws without any Shareholder having to attend in person.

Shareholders may like to give proxy to the Independent Director to join the e-AGM on their behalf in case any shareholder wishes not to join the AGM through Electronic Meeting method.

Furthermore, the Company provides channel for submitting written questions in advance. For the effectiveness of AGM through Electronic Meeting method, the Company will not be able to take any questions during the meeting and requests the Shareholders to kindly submit relevant questions within July 15, 2024 via registered mail to "Corporate Secretary Office", Rasa Tower 2, 20th Floor, 555 Phaholyothin Road, Chatuchak, Bangkok 10900 or email to somjai@tatasteelthailand.com. Related questions to the Company's business will be considered and answered in the meeting and will be disclosed on the Company website.

(Details available in the Notice of the 23rd Annual General Meeting of Shareholders)

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**For further information,
please contact :**

Somjai Jarukitcharoon
Corporate Secretary Office, Tata Steel (Thailand) Public Company Limited
Rasa Tower 2, 20th Floor, 555 Phaholyothin Road, Chatuchak, Bangkok 10900
Tel. 66 (2) 937-1000 Ext. 3210 Fax. 66 (2) 937-1223
Email address: somjaij@tatasteelthailand.com



June 19, 2024

Subject: Invitation to attend the 23rd Annual General Meeting of Shareholders through Electronic Meeting method (e-AGM)

**To: The Shareholders
Tata Steel (Thailand) Public Company Limited**

The Board of Directors of Tata Steel (Thailand) Public Company Limited, in its meeting held on April 18, 2024, had passed a resolution to convene the 23rd Annual General Meeting of Shareholders on Thursday, July 18, 2024, at 09:00 hours.

The Company would like to conduct the 23rd Annual General Meeting of Shareholders through Electronic Meeting method (e-AGM) in accordance with the rules, procedures, and conditions as stipulated by the laws without any Shareholder having to attend in person. The Annual General Meeting of Shareholders will be held **through Electronic Meeting method**, to consider the matters in according with the following agenda:

Agenda 1 To consider and adopt the Minutes of the 22nd Annual General Meeting of Shareholders dated July 18, 2023

Objective and Reason:

The 22nd Annual General Meeting of Shareholders was held on July 18, 2023. The minutes of the meeting was recorded accordingly and submitted to the Stock Exchange of Thailand and the Ministry of Commerce within the timeframe as prescribed by law. It was also disclosed on the TSTH's website (www.tatasteelthailand.com).

Board of Directors' opinion:

It is considered appropriate for the Meeting of Shareholders to adopt the minutes of the 22nd Annual General Meeting of Shareholders held on July 18, 2023, which the Board of Directors has deemed to be properly recorded, **a copy of minutes as accompanying document no. 1**

Voting:

The resolution for this agenda requires the majority of votes of shareholders and proxy holders who attend the meeting and cast their votes.

Agenda 2 To acknowledge the report on the Company's operational results for the financial year 2023-24, ended March 31, 2024

Objective and Reason:

The report of the Company's operational results for the financial year 2023-24, is for acknowledgement of the shareholders at the Annual General Meeting.

Voting:

As this agenda is for acknowledgement, it does not have to be voted by the shareholders.

Agenda 3 To consider and approve the Financial Statements for the financial year 2023-24, ended March 31, 2024

Objective and Reason:

The Articles of Association of the Company, Clause 40, specifies that the Annual Ordinary General Meeting of Shareholders shall approve the financial statements at the end of the financial year.

Board of Directors' opinion:

It is considered appropriate for the Meeting of Shareholders to approve the financial statements for the financial year 2023-24, ended March 31, 2024, which has been audited by the Certified Public Accountant, reviewed by the Audit & Risk Review Committee and approved by the Board of Directors. **Details are available in the QR Code.**

TATA STEEL (THAILAND)

บริษัท ทาตา สตีล (ประเทศไทย) จำกัด (มหาชน) Tata Steel (Thailand) Public Company Limited

สำนักงานใหญ่ : 555 อาคารวสาทาวเวอร์ 2 ชั้น 20 ถนนพหลโยธิน แขวงจตุจักร เขตจตุจักร กรุงเทพมหานคร 10900 โทรศัพท์ 0-2937-1000 โทรสาร 0-2937-1223 www.tatasteelthailand.com เลขทะเบียน 0107545000136
Headquarters : 555 Rasa Tower 2,20th Floor, Phaholyothin Road, Chatuchak Bangkok 10900, Thailand Tel 66-2937-1000 Fax 66-2937-1223 Website : www.tatasteelthailand.com Registration No. 0107545000136

Voting

The resolution for this agenda requires the majority of votes of shareholders and proxy holders who attend the meeting and cast their votes.

Agenda 4 To consider and approve the appropriation of profits for the financial year 2023-24 and omission of the dividend payment

Objective and Reason:

- The Articles of Association of the Company, Clause 40, specifies that the Annual Ordinary General Meeting of Shareholders shall consider the appropriation of profits, and Clause 46, the Company shall allocate not less than 5% of its annual net profit less the accumulated losses brought forward (if any) to the legal reserve fund until this fund attains an amount not less than 10% of the registered capital.
- According to the dividend policy of the Company, dividend payment to the shareholders from net profit after tax and after deduction of legal reserve by considering the relevant factors which shall not cause significant effects to the Company's business operation. Such factors are such as the operational performance, financial status, Company's solvency, business expansion, obligations to complete the debts service according to the Company's loan agreements including any other factors relevant to the business operation of the Company. The consideration shall be consistent with the concept of maximizing long-term benefit for the shareholders.
- The operation of the Company from consolidated financial statement, for the financial year 2023-24, resulted in a net profit of 96.30 million Baht with retained earnings of 247.47 million Baht.

Board of Directors' opinion:

Shareholders are recommended to approve the allocation of the profit for the year 2023-24, ended March 31, 2024, of 0.58 million Baht as legal reserve. The accumulated balance in the reserve fund after the transfer in the current financial year will be 389.72 million Baht, representing 4.63% of the registered capital.

After considering the relevant factors to the Company's operation on consolidated basis and the future trend, the Board of Directors deems it appropriate to propose the shareholders' meeting for the omission of dividend payment.

Voting:

The resolution for this agenda requires the majority vote of the shareholders and proxy holders who attend the meeting and cast their votes.

Agenda 5 To consider and approve the re-election of Directors who retire by rotation, and to consider and approve appointment of Directors

Objective and Reason:

- The Articles of Association of the Company, Clause 19, specifies that one-third (or closest to one-third) of the Directors shall retire from the office by rotation at the Annual General Meeting of Shareholders and may be re-elected to serve as Directors. For the 23rd Annual General Meeting of Shareholders, three Directors are retiring this year, namely:

- | | |
|------------------------------|--|
| 1. Ms. Anuttara Panpothong | Independent Director
Chairperson of the Corporate Governance,
Nomination & Remuneration Committee
Member of the Audit & Risk Review Committee |
| 2. Mr. Taratorn Premsoontorn | Director
Member of the Corporate Governance,
Nomination & Remuneration Committee |
| 3. Mr. Tarun Kumar Daga | Director
Member of the Executive Committee
Member of the CSR & Sustainability Committee
President & CEO |

- The Corporate Governance, Nomination & Remuneration Committee in its meeting held on June 19, 2024, has proposed to appoint Mr. Taratorm Premsoontorn as an Independent Director. The same has been approved in the Board of Directors meeting on the same date.
- Consequent to Mr. Alan Kam stepping down from the Board effective from 3rd June 2024, the Corporate Governance, Nomination & Remuneration Committee in its meeting held on June 19, 2024, has proposed to appoint Mr. Jayanta Chakraborty, Chief Financial Officer of Tata Steel (Thailand) Public Company Limited as a Director of the Company.
- In the process of nominating the Directors, the Corporate Governance, Nomination & Remuneration Committee has duly considered the selection guidelines and criteria as approved by the Company's Board of Directors. Details are stated in accompanying documents No. 3 delivered to Shareholders together with this Notice. It is agreed that Ms. Anuttara Panpothong, Mr. Taratorm Premsoontorn, Mr. Tarun Kumar Daga, and Mr. Jayanta Chakraborty, are qualified, knowledgeable and have expertise in steel industry and other wide array of related fields. Other qualifications comprise leadership skill, vision, and capacity to be in the duty of the Company's Director, offering independent opinion which is beneficial to the Company's operation, as well as not related to any criminal case and verdict incurred from the property/ asset misconduct, and any connected transaction triggering the conflict of interest of the Company in the previous year.
(Guideline and Criteria for Selection of Directors as accompanying document no. 4)
- Consequently, the Audit and Risk Review Committee and the Corporate Governance, Nomination & Remuneration Committee have been reconstituted as under:

Audit and Risk Review Committee:

Ms. Anuttara Panpothong, Independent Director, Chairperson
Mr. Thaevan Uthaivath, Independent Director, Member
Mr. Taratorm Premsoontorn, Independent Director, Member

Corporate Governance, Nomination & Remuneration Committee:

Mr. Taratorm Premsoontorn, Independent Director, Chairman
Ms. Anuttara Panpothong, Independent Director, Member
Mr. Ashish Anupam, Director, Member

Board of Directors' opinion:

The Board of Directors considered it appropriate for the Meeting of Shareholders to re-elect and appoint the above Directors, as follows:

- | | |
|------------------------------|--|
| 1. Ms. Anuttara Panpothong | Independent Director
Chairperson of the Audit & Risk Review Committee
Member of the Corporate Governance,
Nomination & Remuneration Committee |
| 2. Mr. Taratorm Premsoontorn | Independent Director
Chairman of the Corporate Governance,
Nomination & Remuneration Committee
Member of the Audit & Risk Review Committee |
| 3. Mr. Tarun Kumar Daga | Director
Member of the Executive Committee
Member of the CSR & Sustainability Committee
President & CEO |
| 4. Mr. Jayanta Chakraborty | Director
Vice President Finance & CFO |

(Curricula Vitae of the Directors who are proposed for re-election on retirement by rotation / appointment as accompanying document no. 3)

Voting:

The resolution for this agenda requires the majority of votes of shareholders and proxy holders who attend the meeting and cast their votes.

Agenda 6 To consider and approve the remuneration of Directors for the financial year 2024-25

Objective and Reason:

- The Articles of Association of the Company, clause 25, specifies that Directors are entitled to receive remuneration from the Company as approved by the shareholders' meeting.
- The Corporate Governance, Nomination & Remuneration Committee has considered the remuneration of the Directors and Members of Committees in accordance with the criteria, the assigned duties and responsibilities, the parity of the remuneration with other listed companies in the same industry, including the operating performance and other factors which may affect the Company. Based on the performance of the Company, it is agreed that the present remuneration is at the appropriate level.

Board of Directors' opinion:

The Board of Directors deems it appropriate to propose the shareholders' meeting to consider and approve the remuneration for the Board of Directors and Committees for the financial year 2024-25 (April 1, 2024 – March 31, 2025), as considered by the Corporate Governance, Nomination & Remuneration Committee, which is same as the previous year. The remuneration can be separated into the fixed remuneration and meeting allowance for the attendance as set out below, until the shareholder meeting determines otherwise.

Details of the remuneration of Directors and comparison to the previous year are as follows:

		2024 – 25 (Proposed for this year)		2023 – 24 (Previous year)	
		Fixed (Baht/Year)	Meeting Allowance (Baht/Time)	Fixed (Baht/Year)	Meeting Allowance (Baht/Time)
Board of Directors	Chairman	724,500	48,500	724,500	48,500
	Member	543,500	24,000	543,500	24,000
Audit & Risk Review Committee	Chairman	193,500	18,000	193,500	18,000
	Member	133,000	12,000	133,000	12,000
Executive Committee	Chairman	-	18,000	-	18,000
	Member	-	12,000	-	12,000
Corporate Governance, Nomination & Remuneration Committee	Chairman	172,500	18,000	172,500	18,000
	Member	86,500	12,000	86,500	12,000
Corporate Social Responsibility & Sustainability Committee	Chairman	172,500	18,000	172,500	18,000
	Member	86,500	12,000	86,500	12,000

Remarks: No other compensation is paid to the Directors, except only the details mentioned in the above table. The Directors who are current employees of Tata Steel Limited or its subsidiaries do not receive any meeting allowance or other remuneration as Director.

Voting:

The resolution for this agenda requires not less than two-thirds of the total number of votes of the shareholders and proxy holders attending the meeting and cast their votes.

Agenda 7 To consider and appoint the auditors and fix the audit fee for the year 2024-25 and revision of audit fee for the financial year 2023-24

Objective and Reason:

- The Articles of Association of the Company, clause 40, specifies that the Annual Ordinary General Meeting of Shareholders shall consider and appoint auditors and fix the audit fee every year. In appointing the auditor, the former auditor may be re-appointed. In accordance with the Notification of the Securities and Exchange Commission (SEC), the auditors (engagement partner) of a listed company must be rotated after 7 cumulative years of service (regardless of consecutiveness) and must serve a cooling-off period for 5 consecutive years.
- The Audit & Risk Review Committee has considered the performance of the auditor of the Company for the financial year 2023-24 and qualifications in accordance to the standards set and agreed that PricewaterhouseCoopers ABAS Ltd. has satisfactorily performed its duties to the Company in accordance with the auditing standards and provided useful opinions to the Company.

The auditors also have full qualifications, as well as have no relationship or conflict of interest with the Company, its subsidiaries, the Executives and major shareholders or related persons of the said persons.

- The audit fee payable to the auditors has been due for revision with effect from financial year 2023-24. As per the practice that was followed earlier, with a view to have synergy in fee fixation across the Tata Steel Group, the fee payable in respect of Tata Steel Group affiliates wherever PwC are the auditors, are discussed and negotiated centrally. The discussion has been concluded and the audit fee for the financial years 2023-24 and 2024-25 has been considered and approved by the Audit and Risk Management Committee and the Board of Directors.

Board of Directors' opinion:

The Board of Directors deems it appropriate to propose the shareholders' meeting, as considered by the Audit & Risk Review Committee, as following:

- Appointment of the Auditors of the Company for the financial year of 2024-25 from April 1, 2024 and ending on March 31, 2025;
 - Ms. Sukhumaporn Wong-ariyaporn (Certified Public Accountant No. 4843) or
 - Mr. Krit Chatchavalwong (Certified Public Accountant No. 5016) or
 - Ms. Nopanuch Apichatsatien (Certified Public Accountant No. 5266)

of PricewaterhouseCoopers ABAS Ltd. In this regards, Ms. Varaporn Vorathitikul (Certified Public Accountant No. 4474) has given her signature in the Company's financial statements since the second quarter of the financial year 2017-18 (July 1, 2017 - March 31, 2018) until Annual financial statements of the financial year 2023-24 (April 1, 2023 - March 31, 2024).

- Determination of the audit and quarterly review fee for the Company and its subsidiary for the year 2023-24 and 2024-25 at the amount of Baht 5,568,500.

Audit Fee	2023-24 and 2024-25 (Proposed for this year)	Existing Audit Fees since 2020-21
TSTH	Baht 2,129,830	Baht 1,852,000
TSMT*	Baht 2,311,500	Baht 2,010,000
Total Audit Fee	Baht 4,441,330	Baht 3,862,000
Consolidated reporting packages under group reporting policy	Baht 1,127,170	Baht 898,000
Total	Baht 5,568,500	Baht 4,760,000

* The existing audit fees for TSMT includes the audit of the erstwhile three subsidiary companies, now merged.

Remark: For the period of April 2023 - March 2024, the Company and its subsidiaries paid travelling, per diem, lodging etc. of Baht 280,000 to its auditor, the audit firm affiliated with the auditor, individuals or business entities related to the auditor and its affiliated audit firm.

Voting:

The resolution for this agenda requires the majority vote of the shareholders and proxy holders who attend the meeting and cast their votes.

Agenda 8 Other businesses (if any)

The Board of Directors has resolved to determine the names of shareholders who have right to attend the 23rd Annual General Meeting of Shareholders as on Thursday, May 23, 2024. The Company would like to invite all shareholders to join the meeting through Electronic Meeting method (e-AGM) without any Shareholder having to attend in person, at date and times specified. Related document concerning to the e-AGM registration process is enclosed.

Yours sincerely,
By Order of the Board of Directors

Ms. Sonjai Jarukitcharoon
Company Secretary

Tata Steel (Thailand) Public Company Limited
Tel. 0-2937-1000 ext. 3210
Fax. 0-2937-1223

MINUTES of the 22nd Annual General Meeting of Shareholders for the year 2023
Tata Steel (Thailand) Public Company Limited, Bangkok
on Tuesday, July 18, 2023, at 09:00 hours

Present:

Director: *(No.2,6 Attended via Video Conference)*

- | | | |
|----|---------------------------|--|
| 1. | Mr. Ashish Anupam | Chairman of the Board of Directors,
Chairman of the Executive Committee,
Member of the Corporate Governance,
Nomination and Remuneration Committee |
| 2. | Mr. Alan Kam | Independent Director,
Chairman of the Audit and Risk Review Committee
Member of the Corporate Governance,
Nomination and Remuneration Committee |
| 3. | Ms. Anuttara Panpothong | Independent Director,
Chairperson of the Corporate Governance,
Nomination and Remuneration Committee,
Member of the Audit and Risk Review Committee |
| 4. | Mr. Thaevan Uthaivath | Independent Director,
Chairman of the Corporate Social Responsibility
and Sustainability Committee
Member of the Audit and Risk Review Committee |
| 5. | Mr. Taratorn Premsoontorn | Director,
Member of the Corporate Governance,
Nomination and Remuneration Committee |
| 6. | Mr. Sanjib Nanda | Director,
Member of the Executive Committee |
| 7. | Mr. Rajiv Mangal | Director,
Member of the Executive Committee,
Member of the Corporate Social Responsibility
and Sustainability Committee |
| 8. | Mr. Tarun Kumar Daga | Director,
Member of the Executive Committee,
Member of the Corporate Social Responsibility
and Sustainability Committee,
President and CEO |

Secretary:

- | | | |
|----|---------------------------|-------------------|
| 1. | Ms. Somjai Jarukitcharoon | Company Secretary |
|----|---------------------------|-------------------|

Tata Steel (Thailand) Public Company Limited

Management: *(No. 3-7 Attended via Video Conference)*

- | | | |
|----|-------------------------------|--|
| 1. | Mr. Jayanta Chakraborty | Vice President - Finance and Chief Financial Officer |
| 2. | Mr. Chaichalerm Bunyanuwat | Vice President - Marketing and Sales |
| 3. | Mr. Amit Khanna | Vice President - Business Excellence and Shared Services |
| 4. | Mr. Pornchai Tangworrakulchai | Vice President – NTS Plant |
| 5. | Mr. Rungroth Lert-A-Rom | Vice President - SISCO Plant |
| 6. | Mr. Sakchai Loyfakhajohn | Vice President - SCSC Plant |
| 7. | Mr. Wichan Wanna | Vice President - Procurement |

Auditor of the Company: *(No. 1-3 Attended via Video Conference)*

- | | | |
|----|---------------------------|---|
| 1. | Ms. Varaporn Vorathitikul | Audit Partner, Certified Public Account No. 4474
From PricewaterhouseCoopers ABAS Ltd. (“PwC”) |
| 2. | Ms. Wandee Leevorawat | Audit Partner |
| 3. | Ms. Janthakan Saelu | Audit Senior Manager |

Invitee: *(No. 3 Attended via Video Conference)*

- | | | |
|----|----------------------------|--|
| 1. | Mr. Apichart Likhitprasert | Department Manager - Legal Services and Regulatory Affairs |
| 2. | Ms. Samaporn Suebpong | Senior Financial Controller, Corporate |
| 3. | Ms. Kanjana Kulanunyapisit | Senior Financial Controller, Strategic Finance and Cost Management |

Independent vote counting inspector:

- | | | |
|----|--------------------------|-----------------------------------|
| 1. | Mr. Thanapol Buraphaphop | Lawyer (License number 2901/2556) |
|----|--------------------------|-----------------------------------|

The meeting started at 09:00 hours

Mr. Ashish Anupam, Chairman, extended a warm welcome to the Shareholders and the members of the Board of Directors at the 22nd Annual General Meeting of Shareholders for the year 2023.

In his opening address to the Shareholders, Chairman mentioned that whilst the COVID-19 situation has improved considerably, it was important to continue with precautions and social distancing norms as advised by the Government. Accordingly, keeping the health and safety of our Shareholders in mind, the Board of Directors had decided to conduct the Annual General Meeting of Shareholders through Electronic Meeting method in accordance with the rules, procedures, and conditions as stipulated by the Emergency Decree that was published in the Government Gazette on meeting through electronic media, notification of the Ministry of Digital Economy and Society and other related laws. Necessary details were provided in the invitation letter to the Shareholders and disseminated via the SET Link system of the Stock Exchange of Thailand. He thanked the shareholders for having appreciated the situation and the reason to arrange for E-AGM.

Chairman informed the meeting that in order to facilitate easy communication, the E-AGM would be conducted in Thai language and requested Khun Somjai Jarukitcharoon, the Company Secretary to announce the Quorum. Company Secretary informed the meeting that thirty-six Shareholders had registered to attend the meeting in person or by proxy. This represented 5,750,789,134 shares, an equivalent of 68.2867 percent of the 8,421,540,848 issued shares. As there were more than 25 Shareholders attending in person and by proxy representing more than one-third (1/3) of the total issued shares, it was forming a quorum according to Clause 37 of the Company’s Articles of Association.

The Chairman declared the meeting open for deliberation on various matters on the agenda.

Tata Steel (Thailand) Public Company Limited

Chairman requested Mr. Chaichalerm Bunyanuwat Vice President - Marketing and Sales to explain in Thai language to the shareholders all through the meeting on his behalf starting from introducing the Directors, Committees, Auditors and the Company Secretary.

Mr. Chaichalerm Bunyanuwat informed that eight directors were attending the meeting. The Chairman and five directors attended in person, while two directors attended virtually. In addition, the members of the company's senior management team also participated in the Annual General Meeting.

The Chairman requested the Company Secretary to explain the voting procedures for each agenda to the shareholders so that a resolution could be reached readily and recorded in the Minutes of the meeting accurately and completely.

The Company Secretary informed the meeting that the Company had notified the submission of questions to the Company through Company's website on June 19, 2023 by giving the right to shareholders for sending questions to the Company in advance as a good practice in the principle of good Corporate Governance for listed companies regarding the equitable treatment for shareholders. The Company informed the period for exercising the right for Annual General Meeting of Shareholders for the Year 2023 to send questions during June 19 to July 14, 2023. During such period, the Company has received six questions from the shareholders which would be answered under the last agenda item.

She added that the Company has assigned an independent agency that provides system services which has assessed themselves with the Electronic Transactions Development Agency (ETDA) by providing E-meeting & Voting system. This does not require any special application to install. Shareholders can use their computer, laptop, tablet or any smart phone to access the meeting. In addition, the service provider provides recording of audio and image throughout the meeting streaming in electronic form and records the electronic traffic data of all participants in the meeting as evidence according to the law.

Shareholders and proxies who identified themselves and have been confirmed by the Company have received an email with username, password and link to join the meeting in advance before the meeting date. The username, password and link are valid only for this E-AGM. In addition, the service provider would provide necessary technical support for accessing the E-AGM system throughout the meeting.

For security reasons, the shareholders were requested not to share the username and password with another person. It was also informed that log-in would work only on one device at a time. In case any shareholder tries to log in from another device simultaneously, previous connection would get logged out automatically. Live broadcast of E-AGM would start streaming once the shareholder is logged in.

The Company Secretary then explained the voting process and voting menu of the E-AGM system. She informed the shareholders that the meeting was being conducted under the Articles of Association of specific provisions pertaining to the shareholder meeting as detailed in the meeting documents, which were delivered to the shareholders in advance, together with the Notice of the meeting. Moreover, page 41-42 (In Thai language page no. 40-41) of the meeting documents also describe voting procedures in each agenda, vote casting & counting, and announcement of voting results. Prior to vote casting in each agenda, the Chairman shall inform the meeting about the votes required for a resolution in each agenda, whether it be an ordinary event whereby a majority vote is applicable or a special event whereby different vote casting is required. The Chairman of the Meeting or the person assigned by the Chairman shall propose to the shareholders during the meeting to cast their vote. In case of vote by Proxy, the proxy shall cast the vote according to the grantor's instructions specified in the Proxy only. Where no choice is specified or clearly specified by the grantor or there is any agenda considered in the meeting other than those specified above, or any change or amendment to any facts, the Proxy shall be authorized to consider the matters and vote on behalf as the Proxy deems appropriate.

Tata Steel (Thailand) Public Company Limited

In case of granting a proxy to an Independent Director of the Company or other people attending the meeting according to the proxy form, in which the shareholders have voted in advance in the proxy form, the Company will record the votes as specified by the shareholders in advance. Cast votes are counted by deducting the votes of “disapprove and abstain” from the total number of shares held by shareholders and proxies attending the meeting and being entitled to vote and shall be announced for further acknowledgment of the meeting.

At each agenda, Mr. Thanapol Buraphaphiphop, Independent Lawyer will act as the independent vote counting inspector to ensure that the results are transparent and in line with the regulations of the Company and legislation.

The Chairman requested the meeting to proceed with the agenda and requested Mr. Chaichalerm Bunyanuwat to read each agenda in Thai language.

Agenda 1: To consider and adopt the Minutes of the Annual General Meeting of Shareholders No.21 dated July 21, 2022

The Company had distributed the copies of the Minutes of the meeting to the shareholders in advance, together with the Notice of the meeting as the Attachment No. 1, page 9 –23 (in Thai language page no. 9-23). The minutes of the meeting was submitted to the Stock Exchange of Thailand and the Ministry of Commerce within the timeframe as prescribed by laws. It was also disclosed on the Company’s website (www.tatasteelthailand.com).

The Board of Directors deemed it appropriate to propose the shareholders’ meeting to adopt the Minutes of the Annual General Meeting of Shareholders No. 21 held on July 21, 2022, which the Board of Directors has deemed to be properly recorded and no Shareholder requested the Company to correct such minutes. This agenda is an ordinary event which has to be resolved by the majority vote of the shareholders and proxy holders, who attend the meeting and cast their votes.

Resolution: The meeting reviewed and adopted the minutes as proposed by the Board of Directors with a unanimous vote of the shareholders and the proxy holders who attended the meeting and had the right to vote. Details are as shown below:

Shareholders cast their votes	Representing	5,777,034,134 Shares	or	100%
Shareholders voted for the matter	Representing	5,777,034,134 Shares	or	100%
Shareholders voted against the matter	Representing	0 Shares	or	0.0000%
Shareholders abstained	Representing	0 Shares	or	0.0000%
Voided Ballot / no action by Shareholder	Representing	0 Shares	or	0.0000%

While this matter was being reviewed in the meeting, 3 additional shareholders comprising of 26,244,000 shares joined the meeting. Accordingly, there were 39 shareholders representing 5,777,034,134 shares, an equivalent of 68.5983 % of the 8,421,540,848 issued shares.

Agenda 2: To acknowledge the report on the Company’s operational results for the year ended March 31, 2023

The Chairman requested Mr. Tarun Kumar Daga, President and CEO, to report the Company’s performance for the FY 2023 ended March 31, 2023, for the shareholders’ acknowledgement. Khun Chaichalerm (VP- Marketing and Sales) assisted Khun Tarun with the Thai translation.

Tata Steel (Thailand) Public Company Limited

President and CEO presented an update on the business environment, the Company's performance, and an outlook on the business environment. He reported that the Company sold 1.211 million tons during FY 2022-23. Subdued market resulting in lower volume of sales and the unprecedented increase in energy cost impacted the contribution levels and resulted in a significant drop in profit. Profit after tax was recorded at 686.53 million Baht. He also reported the various awards and recognitions received by the Company during the year.

This Agenda was proposed for acknowledgement of the report on the Company's operational results for the year 2022-23, ended March 31, 2023. There was no vote casting on this agenda.

Agenda 3: To consider and approve the financial statements for the year 2022-23, ended March 31, 2023

The Articles of Association of the Company, Clause 40, specifies that the Annual Ordinary General Meeting of Shareholders shall approve the financial statements at the end of the financial year.

The Board of Directors deemed it appropriate to propose the Meeting of Shareholders to consider and approve the financial statements for the year 2022-23 ended March 31, 2023, which had been audited and certified by the Certified Public Accountant of PricewaterhouseCoopers ABAS Ltd. and reviewed by the Audit and Risk Review Committee and approved by the Board of Directors. The financial statements were presented accurately, completely, and adequately. Details were presented in the Company's Integrated Annual Report for the year 2022-23. The Integrated Annual Report is available in the QR Code and also on the Company website. The Company has distributed the QR Code to the shareholders in advance, together with the Notice of this meeting as the Attachment No. 2, page 24

The Chairman requested the meeting to approve the financial statements for the year ended March 31, 2023, which is an ordinary event to be resolved by the shareholders meeting with the majority vote of the shareholders and proxy holders, who attended the meeting and cast their votes.

Resolution: The meeting resolved and approved the financial statements for the year 2022-23, ended March 31, 2023, which was proposed by the Board of Directors with majority vote of the shareholders and the proxy holders, who attended the meeting and cast their votes, as under:

Shareholders cast their votes	Representing	5,777,034,134 Shares or	100%
Shareholders voted for the matter	Representing	5,775,700,934 Shares or	99.9769%
Shareholders voted against the matter	Representing	0 Shares or	0.0000%
Shareholders abstained	Representing	1,332,200 Shares or	0.0231%
Voided Ballot / no action by Shareholder	Representing	0 Shares or	0.0000%

Agenda 4: To consider and approve the appropriation of profits and dividend payment for the year 2022-23, ended March 31, 2023

The Articles of Association of the Company, Clause 40, specifies that the Annual Ordinary General Meeting of Shareholders shall consider the appropriation of profits, and Clause 46, specifies that the Company shall allocate not less than 5% of its annual net profit less the accumulated losses brought forward (if any) to the legal reserve fund until this fund attains an amount not less than 10% of the registered capital.

According to the dividend policy of the Company, dividend can be paid to the shareholders from net profit after tax and after deduction of legal reserve by considering the relevant factors which shall not cause significant effects to the Company's business operation. Such factors were the operating performance, financial status, Company's solvency, business expansion, obligations to complete the debts service according to the

Tata Steel (Thailand) Public Company Limited

Company's loan agreements including any other factors relevant to the business operation of the Company. The consideration shall be consistent with the concept of maximizing long-term benefit for the shareholders.

The operation of the Company from consolidated financial statement, for the year 2022-23, resulted in Profit after tax of 686.53 million Baht with retained earnings of 410.60 million Baht.

The Board of Directors deemed it appropriate to propose the shareholders' meeting to approve the allocation of the profit for the year 2022-23 (April 1, 2022 – March 31, 2023) of 14.15 million Baht as legal reserve. The accumulated balance in the reserve fund after the transfer in the current financial year will be 389.14 million Baht, representing 4.62% of the registered capital.

After considering the relevant factors to the Company's operation on consolidated basis and the future trend, the Board of Directors deemed it appropriate to propose the shareholders' meeting to approve dividend payment for the year 2022-23 (April 1, 2022 – March 31, 2023) at Baht 0.03 per share, to set the Record Date on Monday, 23 May, 2023 and that dividend payment would be made on Thursday, August 17, 2023. In terms of dividend payout, the amount would be 252.65 million Baht.

The Chairman requested the meeting to approve the allocation of profits and payment of dividend at 0.03 THB per share (3% per equity share) for the year 2022-23 (April 1, 2022 - March 31, 2023) which is an ordinary event that has to be resolved by the shareholders meeting with the majority vote of the shareholders and proxy holders, who attend the meeting and cast their votes.

Resolution: The meeting resolved to approve the allocation of the profit for the year 2022-23, ended March 31, 2023, of 14.15 million Baht as legal reserve and dividend payment for the year 2022-23 (April 1, 2022 – March 31, 2023) at Baht 0.03 per share which has been proposed by the Board of Directors with majority vote of the shareholders and the proxy holders who attended the meeting and had the right to vote. Details are as shown below:

The voting results were as follows:

Shareholders cast their votes	Representing	5,777,034,134 Shares or	100%
Shareholders voted for the matter	Representing	5,750,833,134 Shares or	99.5465%
Shareholders voted against the matter	Representing	26,200,000 Shares or	0.4535%
Shareholders abstained	Representing	0 Shares or	0.0000%
Voided Ballot/ no action by Shareholder	Representing	0 Shares or	0.0000%

Agenda 5: To consider and approve the re-election of Directors who retired by rotation

The Articles of Association of the Company, Clause 19, specifies that one-third (or closest to one-third) of the Directors shall retire from the office by rotation at the Annual General Meeting of Shareholders and may be re-elected to serve as Directors. For the 22nd Annual General Meeting of Shareholders for the year 2023, three Directors were retiring this year, namely:

- | | |
|-------------------------|---|
| 1) Mr. Alan Kam | Independent Director
Chairman of the Audit and Risk Review Committee
Member of the Corporate Governance Nomination and Remuneration Committee |
| 2) Mr. Thaevan Uthavath | Independent Director
Chairman of the Corporate Social Responsibility and Sustainability Committee
Member of the Audit and Risk Review Committee |

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3) Mr. Rajiv Mangal

Director
Member of the Executive Committee
Member of the Corporate Social Responsibility and
Sustainability Committee

(Mr. Thaevan Uthaivath was appointed to the Board of Directors on December 27, 2022)

In the process of nominating the Directors, the Corporate Governance, Nomination and Remuneration Committee has duly considered the selection guidelines and criteria as approved by the Company's Board of Directors. Details are stated in accompanying document No. 4 delivered to the Shareholders together with this Notice. It is agreed that Mr. Alan Kam, Mr. Thaevan Uthaivath and Mr. Rajiv Mangal are qualified, knowledgeable and have expertise in steel industry and other wide array of related fields. Other qualifications comprise of leadership skill, vision, and capacity to be in the duty of the Company's Director, offering independent opinion which is beneficial to the Company's operation, as well as not related to any criminal case and verdict incurred from the property/ asset misconduct, and any connected transaction triggering the conflict of interest of the Company in the previous year.

Ms. Anuttara Panpothong, Chairperson of the Corporate Governance, Nomination and Remuneration Committee reported that the Board of Directors deemed it appropriate to propose the Meeting of Shareholders to re-elect the above mentioned three Directors namely Mr. Alan Kam, Mr. Thaevan Uthaivath and Mr. Rajiv Mangal as considered by the Corporate Governance, Nomination and Remuneration Committee, as the Company's Board of Directors and members of the Committee for another term. The Curriculum Vitae (CV) of the Directors who retired by rotation and were proposed to be re-elected are shown in accompanying document No. 3.

Resolution: The meeting resolved to approve the re-election of three Directors in place of those who retired by rotation at the 22nd Annual General Meeting of Shareholders for the year 2023 on an individual basis as the Company's Directors for the Board of Directors and Committees for another term as proposed by the Board of Directors with the resolution of a unanimous votes of shareholders and proxy holders who attended the meeting and had the right to vote. The voting results were as follows:

1. Mr. Alan Kam

The voting results are as follows;

Shareholders cast their votes	Representing	5,777,034,134 Shares	or	100%
Shareholders voted for the matter	Representing	5,777,034,134 Shares	or	0.0000%
Shareholders voted against the matter	Representing	0 Shares	or	0.0000%
Shareholders abstained	Representing	0 Shares	or	0.0000%
Voided Ballot/ no action by Shareholder	Representing	0 Shares	or	0.0000%

2. Mr. Thaevan Uthaivath

The voting results are as follows;

Shareholders cast their votes	Representing	5,777,033,134 Shares	or	100%
Shareholders voted for the matter	Representing	5,777,033,134 Shares	or	100%
Shareholders voted against the matter	Representing	0 Shares	or	0.0000%
Shareholders abstained	Representing	0 Shares	or	0.0000%
Voided Ballot/ no action by Shareholder	Representing	0 Shares	or	0.0000%

Tata Steel (Thailand) Public Company Limited

3. Mr. Rajiv Mangal

The voting results are as follows;

Shareholders cast their votes	Representing	5,777,033,134	Shares or	100%
Shareholders voted for the matter	Representing	5,777,033,134	Shares or	100%
Shareholders voted against the matter	Representing	0	Shares or	0.0000%
Shareholders abstained	Representing	0	Shares or	0.0000%
Voided Ballot/ no action by Shareholder	Representing	0	Shares or	0.0000%

Agenda 6: To consider and approve the remuneration of Directors for the year 2023-24

The Articles of Association of the Company, clause 25, specifies that Directors are entitled to receive remuneration from the Company as approved by the shareholders' meeting.

Ms. Anuttara Panpothong, Chairperson of the Corporate Governance, Nomination and Remuneration Committee reported that the Corporate Governance, Nomination and Remuneration Committee had considered the remuneration of the Directors and members of Committees in accordance to the criteria, the assigned duties and responsibilities, the parity of the remuneration with other listed companies in the same industry, including the operating performance and other factors which may affect the Company. It is agreed that the present remuneration is at the appropriate level.

The Board of Directors deemed it appropriate to propose the Shareholders' meeting to consider and approve the remuneration for the Board of Directors and Committees for the year 2023-24 (April 1, 2023 - March 31, 2024), as considered by the Corporate Governance, Nomination & Remuneration Committee. The remuneration can be separated into the fixed remuneration and meeting allowance for the attendance, until the Shareholders' meeting determines otherwise.

Details of the remuneration of Directors and comparison to the previous years have been circulated together with the Notice of this meeting, page No. 6 (in Thai language also in page no.6), submitted to the shareholders in advance.

Ms. Anuttara Panpothong requested the meeting to approve this agenda to be resolved by the shareholders' meeting with not less than two-thirds of the total number of votes of the shareholders and proxy holders who attended the meeting and had the right to vote.

Resolution: The meeting resolved to approve the remuneration for the Board of Directors and Committees for the year 2023-24 (April 1, 2023-March 31, 2024) which can be separated into the fixed remuneration and meeting allowance for the attendance as considered by the Corporate Governance, Nomination and Remuneration Committee and as proposed by the Board of Directors, until the shareholder meeting determines otherwise, with the resolution of a unanimous votes of shareholders and proxy holders attending the meeting and cast their votes. The voting results were as follows:

Shareholders cast their votes	Representing	5,777,033,134	Shares or	100%
Shareholders voted for the matter	Representing	5,777,033,134	Shares or	100%
Shareholders voted against the matter	Representing	0	Shares or	0.0000%
Shareholders abstained	Representing	0	Shares or	0.0000%
Voided Ballot/ no action by Shareholder	Representing	0	Shares or	0.0000%

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Agenda 7: To consider and appoint the auditors and fix the audit fee for the year 2023-24

The Articles of Association of the Company, clause 40, specifies that the Annual Ordinary General Meeting of Shareholders shall consider and appoint auditors and fix the audit fee every year. In appointing the auditor, the former auditor may be re-appointed. Section 120 of the Public Limited Companies Act, B.E.2535, prescribes that the annual general meeting of Shareholders shall appoint an auditor and determine the remuneration of the auditor of the Company every year.

Mr. Alan Kam, Chairman of the Audit & Risk Review Committee reported that the Committee has considered the performance of the auditor of the Company for the year 2022-23 and qualifications in accordance with the standards set and agreed that PricewaterhouseCoopers ABAS Ltd. has satisfactorily performed its duties to the Company in accordance with the auditing standards and provided useful opinions to the Company. The auditors also have full qualifications, as well as have no relationship or conflict of interest with the Company, its subsidiaries, the Executives and major shareholders or related persons of the said persons.

The Board of Directors deemed it appropriate to propose the Shareholders' meeting, as considered by the Audit and Risk Review Committee, as following:

Appointment of the Auditors of the Company for the financial year of 2023-24 from April 1, 2023, and ending on March 31, 2024:

- Ms. Varaporn Vorathitikul (Certified Public Accountant No. 4474) or
- Ms. Sukhumaporn Wong-ariyaporn (Certified Public Accountant No. 4843) or
- Ms. Nopanuch Apichatsatien (Certified Public Accountant No. 5266)

of PricewaterhouseCoopers ABAS Ltd. In this regards, Ms. Varaporn Vorathitikul (Certified Public Accountant No. 4474) has given her signature in the Company's financial statements since the second quarter of the financial year 2017-18 (July 1, 2017 - March 31, 2018) until Annual financial statements of the financial year 2022-23 (April 1, 2022 - March 31, 2023).

The audit and quarterly review fee for the Company and its subsidiary for the year 2023-24 is proposed at the amount of Baht 4,760,000, which is same rate as the financial year 2022-23. Details of the audit fee and comparison to the previous year have been circulated together with the Notice of this meeting, page No. 8 (Thai language also in page no.8), submitted to the shareholders in advance.

Mr. Alan Kam requested the meeting to approve the appointment of the auditors and fix the audit fee for the year 2023-24 which is an ordinary event that has to be resolved by the Shareholders meeting with the majority vote of the shareholders and proxy holders, who attend the meeting and cast their votes.

Resolution: The meeting resolved to appoint PricewaterhouseCoopers ABAS Ltd. as the auditors of the Company for the financial year of 2023-24 from April 1, 2023 and ending on March 31, 2024 and approved the audit and quarterly review fee for the Company and its subsidiary for the year 2023-24 at the amount of Baht 4,760,000 as considered by the Audit and Risk Review Committee and proposed by the Board with a unanimous votes of the shareholders and proxy holders who attend the meeting and cast their votes.

The voting results are as follows:

Shareholders cast their votes	Representing	5,777,033,134 Shares	or	100%
Shareholders voted for the matter	Representing	5,777,033,134 Shares	or	100%
Shareholders voted against the matter	Representing	0 Shares	or	0.0000%
Shareholders abstained	Representing	0 Shares	or	0.0000%
Voided Ballot/ no action by Shareholder	Representing	0 Shares	or	0.0000%

Tata Steel (Thailand) Public Company Limited

Agenda 8: Other Business (if any)

Chairman reported that all agenda items as per the Notice to the Shareholders were completed and the Board of Directors and the shareholders did not have any further items to propose to the Shareholders' meeting.

Chairman then took up the questions received from the Shareholders and requested Mr. Chaichalerm Bunyanuwat to translate his responses in Thai language. There were six questions received from the shareholders in advance.

- 1) The Company has reported higher exports this year. Which are the countries the Company exports to? What is your export strategy going forward?

Answer: We have exported to neighboring countries like Cambodia, Lao, Bangladesh, Malaysia and to India over the years. Specifically, during FY23, we exported to Canada, India, Indonesia, Vietnam and Malaysia. We are happy to inform that the Company has received the ACRS license, which will enable to export to Australia and New Zealand. The Company is in the process of obtaining UK-CARES license which will enable the Company to export to the European Union.

Exports enable the Company to prepare for being internationally competitive, especially with special grades and sizes. In addition, of course, export enables the Company to partially mitigate any fluctuation in the domestic market. Moreover, there is a growing concern about sustainability and global warming issues in many advanced economies. The low CO2 emission materials will be preferred in many international markets, especially the European Union. Tata Steel Thailand produces steel from scrap using Electric Arc Furnace. This has a considerably lower carbon footprint in comparison to products produced from Iron ore using Blast furnace.

- 2) Does the Company have any plans for setting up induction furnace facilities?

Answer: Average capacity utilization of steel manufacturers in Thailand is below 40%. Against this, Tata Steel Thailand operates in the range 70-75% of the rolling capacity due to better operating efficiencies and good acceptance of products by our customers. Therefore, the priority of the Company is to maximize utilization of the existing rolling capacity of 1.7 MTPA before any further capacity addition. In addition, the Company continues to explore opportunities to increase value added products.

- 3) What is the Company's share of business in the high-speed rail project? Which products are being supplied by the Company in this project?

Answer: Tata Steel Thailand is a major supplier of GB grade rebars for the THAI-CHINESE High speed train project for the section from Bangkok to Nakhorn Ratchasima.

- 4) Currently, what proportion of power requirement is served from solar energy? What is the Company's plan on renewable energy?

Answer: The company installed 1.4 MWp solar energy on factory rooftop at the SCSC Plant in Rayong 3 years ago. Another 11.48 MWp solar power project is expected to get completed during the current year in all the 3 plants. This would account for around 2% of the total energy requirements of the Company.

- 5) Is the competition from China and other neighboring countries more intense now? What is the strategy to handle these challenges?

Tata Steel (Thailand) Public Company Limited

Answer: Yes, China is a major exporter of steel to Southeast Asia. Specifically with respect to products made by Tata Steel Thailand, China is a major exporter of wire rods to Thailand about 300kt-400kt/year or 1million ton in last 3 years

Tata Steel Thailand provides reliable products and services to ensure that customers get good quality products at the right time without having to maintain high inventory and not having to take the risks of exchange rate volatility. Parallely, our technical team regularly work with customers to develop customized products to match with customer's requirements. In addition, we continue to develop new products in conjunction with customers.

- 6) Company has reported capital expenditure of 283 mn Baht during the year. What are the major investments and how that will benefit the Company?

Answer: The entire capital expenditure mentioned was made towards improving reliability of the equipment and facilities at the three Plants –, NTS at Choburi, SISCO at Saraburi. SCSC at Rayong

At NTS, the investments were done in Steel making facilities to improve the reliability by upgrading old equipment like EAF Transformers and also investments in rolling mills for improving Wire Rod product quality.

At SISCO, the investments were done in Steel making facilities to improve the reliability by upgrading old equipment like SVC controller and also investments in rolling mills for improving the automation system

At SCSC, the investments were done in Steel making facilities to improve the reliability by upgrading old equipment like Fume plant cooler at SCSC. This will help in improving the plant reliability and improving the environment by avoiding dust emission.

Chairman thanked the Shareholders for sending the questions and reported that the Company has answered all the questions it had received in advance. On behalf of the Board of Directors of Tata Steel (Thailand) Public Company Limited, he thanked each and every Shareholder for devoting their time to attend the meeting and approving the proposals submitted by the Board of Directors. He then proposed to close the meeting.

The meeting was adjourned at 10:35 hours.

(Ashish Anupam)
Chairman of the Meeting




Attachment 2

**SCAN
ME**



**The curriculum vitae of the nominated persons for election as Directors
in the place of those who are due to retire by rotation
in the 23rd Annual General Meeting of Shareholders**

1. MS. ANUTTARA PANPOTHONG

Position	<ul style="list-style-type: none"> Independent Director Chairperson of the Corporate Governance, Nomination & Remuneration Committee Member of the Audit & Risk Review Committee 																								
Age	52 years																								
Nationality	Thai																								
Education / Training	<ul style="list-style-type: none"> MBA, Finance and Investment, George Washington University, Washington D.C., USA BBA, Finance and Banking (First Class Honors), Thammasat University 																								
Training / Seminar of Institute of Directors (IOD)	<ul style="list-style-type: none"> Director Leadership Certification Program (DLCP 14/2024) Strategic Board Master Program (SBM 6/2019) Director Certification Program (DCP 265/2018) 																								
Other current positions	<table border="1"> <thead> <tr> <th>Year</th><th>Position</th><th>Company</th></tr> </thead> <tbody> <tr> <td>2022 – Present</td><td>Vice President, HR& Communication</td><td>Pandora Production Co., Ltd.</td></tr> </tbody> </table>			Year	Position	Company	2022 – Present	Vice President, HR& Communication	Pandora Production Co., Ltd.																
Year	Position	Company																							
2022 – Present	Vice President, HR& Communication	Pandora Production Co., Ltd.																							
Listed companies in Thailand - None -																									
Non-listed Companies in Thailand <ul style="list-style-type: none"> Pandora Product Co., Ltd. 																									
Competitor Companies or businesses related to TSTH - None -																									
Previous experiences	<table border="1"> <thead> <tr> <th>Year</th><th>Position</th><th>Company</th></tr> </thead> <tbody> <tr> <td>June – December 2021</td><td>Chief People Officer</td><td>Central Retail Corporation</td></tr> <tr> <td>2017 – 2021</td><td>Senior Vice President (People and Organizational Performance)</td><td>Siam City Cement Plc.</td></tr> <tr> <td>2019 – 2021</td><td>Member of Group Executive Committee - Group HR and Talents</td><td>Siam City Cement Plc.</td></tr> <tr> <td>2019 – 2020</td><td>Director</td><td>Siam City Cement (Lanka) Ltd.</td></tr> <tr> <td>2018 – 2020</td><td>Director</td><td>Siam City Concrete Co.,Ltd.</td></tr> <tr> <td>2015 – 2017</td><td>Vice President - Human Resources and Board Member of Unilever Thai Holding Co., Ltd</td><td>Unilever Thailand</td></tr> </tbody> </table>	Year	Position	Company	June – December 2021	Chief People Officer	Central Retail Corporation	2017 – 2021	Senior Vice President (People and Organizational Performance)	Siam City Cement Plc.	2019 – 2021	Member of Group Executive Committee - Group HR and Talents	Siam City Cement Plc.	2019 – 2020	Director	Siam City Cement (Lanka) Ltd.	2018 – 2020	Director	Siam City Concrete Co.,Ltd.	2015 – 2017	Vice President - Human Resources and Board Member of Unilever Thai Holding Co., Ltd	Unilever Thailand			
Year	Position	Company																							
June – December 2021	Chief People Officer	Central Retail Corporation																							
2017 – 2021	Senior Vice President (People and Organizational Performance)	Siam City Cement Plc.																							
2019 – 2021	Member of Group Executive Committee - Group HR and Talents	Siam City Cement Plc.																							
2019 – 2020	Director	Siam City Cement (Lanka) Ltd.																							
2018 – 2020	Director	Siam City Concrete Co.,Ltd.																							
2015 – 2017	Vice President - Human Resources and Board Member of Unilever Thai Holding Co., Ltd	Unilever Thailand																							
No. of shares held⁽¹⁾ (As of March 31, 2024)	Tata Steel (Thailand) Plc.		Affiliated Companies																						
	- None -		- None -																						
Attendance / Arrangement of the meetings (Times)	Board of Directors Meeting	<u>2023-24</u>	<u>2022-23</u>	<u>2021-22</u>																					
		5/5	7/7	6/6																					
	General Meeting of Shareholders	1/1	1/1	1/1																					
Terms / years of holding a directorship in TSTH	6 years (March 20, 2018 – July 18, 2024)																								
Prohibited qualifications relating in the field of : <ul style="list-style-type: none"> The criminal case and verdict incurred from the property/ asset misconduct. Connected transaction triggering the conflict of interest of the Company in the previous year. 			- None -																						

Remarks: ⁽¹⁾ The number includes shares held by Spouse and Minor child

**The curriculum vitae of the nominated persons for election as Directors
in the place of those who are due to retire by rotation
in the 23rd Annual General Meeting of Shareholders**


2. MR. TARATORN PREMSOONTORN

Position	<ul style="list-style-type: none"> Director (Non-Executive Director) Member of the Corporate Governance, Nomination & Remuneration Committee 			
Age	61 years			
Nationality	Thai			
Education / Training	<ul style="list-style-type: none"> Master of Business Administration, Oklahoma City University, USA Bachelor of Economics, Chulalongkorn University 			
Training / Seminar of Institute of Directors (IOD)	<ul style="list-style-type: none"> Director Certification Program (DCP 40/2004) Director Accreditation Program (DAP 2/2003) Financial for Non-Finance Directors Program (FND 7/2003) 			
Other current positions	Year	Position	Company	
	Listed companies in Thailand			
	- None -			
	Non-listed Companies in Thailand			
	- None -			
	Competitor Companies or businesses related to TSTH			
	- None -			
Previous experiences	Year	Position	Company	
	1996 – 2023	Senior Vice President	Bangkok Bank Public Company Limited	
No. of shares held⁽¹⁾ (As of March 31, 2024)	Tata Steel (Thailand) Plc.		Affiliated Companies	
	- None -		- None -	
Attendance / Arrangement of the meetings (Times)		<u>2023-24</u>	<u>2022-23</u>	<u>2021-22</u>
	Board of Directors Meeting	5/5	7/7	6/6
	General Meeting of Shareholders	1/1	1/1	1/1
Terms / years of holding a directorship in TSTH	22 years (July 29, 2002 – July 18, 2024)			
Prohibited qualifications relating in the field of :				
<ul style="list-style-type: none"> The criminal case and verdict incurred from the property/ asset misconduct. Connected transaction triggering the conflict of interest of the Company in the previous year. 			- None -	

Remarks: ⁽¹⁾ The number includes shares held by Spouse and Minor child

**The curriculum vitae of the nominated persons for election as Directors
in the place of those who are due to retire by rotation
in the 23rd Annual General Meeting of Shareholders**

3. MR. TARUN KUMAR DAGA


Position	<ul style="list-style-type: none">▪ Director▪ Member of the Executive Committee▪ Member of the Corporate Social Responsibility & Sustainability Committee▪ President & CEO				
Age	58 years				
Nationality	Indian				
Education / Training	<ul style="list-style-type: none">▪ Post Graduate Diploma in Management, Indian Institute of Management – Lucknow, India▪ B.E. (Electrical & Electronics Engineering), Birla Institute of Technology & Science, Pilani, India.				
Training / Seminar of Institute of Directors (IOD)					
Other current positions	Year	Position	Company		
	2023 – Present	Director	Siam Steel Mill Services Co., Ltd.		
	2022 – Present	Chairman	Tata Steel Manufacturing (Thailand) Plc.		
	Listed companies in Thailand				
	- None -				
	Non-listed Companies in Thailand				
<ul style="list-style-type: none">▪ Siam Steel Mill Services Co., Ltd.▪ Tata Steel Manufacturing (Thailand) Plc.					
Competitor Companies or businesses related to TSTH					
- None -					
Previous experiences	Year	Position	Company		
	2018 – 2022	Managing Director	Tata Steel Utilities and Infrastructure Services Ltd.		
	2009 – 2018	Managing Director	The Tinplate Company of India Limited		
No. of shares held ⁽¹⁾ (As of March 31, 2024)	Tata Steel (Thailand) Plc.		Affiliated Companies		
	- None -		- None -		
Attendance / Arrangement of the meetings (Times)			2023-24	2022-23	2021-22
	Board of Directors Meeting		5/5	3/3 ⁽²⁾	
	General Meeting of Shareholders		1/1	1/1	
Terms / years of holding a directorship in TSTH	1.7 years (December 15, 2022 – July 18, 2024)				
Prohibited qualifications relating in the field of : <ul style="list-style-type: none">▪ The criminal case and verdict incurred from the property/ asset misconduct.▪ Connected transaction triggering the conflict of interest of the Company in the previous year.			- None -		

Remarks: ⁽¹⁾ The number includes shares held by Spouse and Minor child

⁽²⁾ There were 3 meetings during his tenure as a Director)

**The curriculum vitae of the nominated persons for election as Directors
in the place of those who are due to retire by rotation
in the 23rd Annual General Meeting of Shareholders**

4. MR. JAYANTA CHAKRABORTY

Position	<ul style="list-style-type: none"> Director Vice President Finance & Chief Financial Officer 				
Age	58 years				
Nationality	Indian				
Education / Training	<ul style="list-style-type: none"> Bachelor of Commerce, Calcutta University Chartered Accountant, The Institute of Chartered Accountants of India. General Management Programme, CEDEP, France 				
Training / Seminar of Institute of Directors (IOD)	<ul style="list-style-type: none"> Director Certification Programme (DCP 241/2017) 				
Other current positions	Year	Position	Company		
	2021 – Present	Director	The Siam Industrial Wire Co., Ltd.		
	2020 – Present	Director	Tata Steel Manufacturing (Thailand) Plc.		
	Listed companies in Thailand - None -				
	Non-listed Companies in Thailand <ul style="list-style-type: none"> The Siam Industrial Wire Co., Ltd. Tata Steel Manufacturing (Thailand) Plc. 				
	Competitor Companies or businesses related to TSTH <ul style="list-style-type: none"> The Siam Industrial Wire Co., Ltd. 				
Previous experiences	Year	Position	Company		
	2018 – 2021	Director	NatSteel Holdings Pte.Ltd.		
	2016 – 2020	Director	The Siam Construction Steel Co.,Ltd.		
	2013 – 2016	Chief Financial Controller	Tata Steel Limited		
	2013 – 2016	Director	TM International Logistics Limited		
			TS Alloys Limited		
			Tata Processing & Distribution Limited		
			International Shipping & Logistics FZE		
No. of shares held⁽¹⁾ (As of March 31, 2024)	Tata Steel (Thailand) Plc.		Affiliated Companies		
	- None -		- None -		
Attendance / Arrangement of the meetings (Times)			<u>2023-24</u>	<u>2022-23</u>	<u>2021-22</u>
	Board of Directors Meeting		-	-	-
	General Meeting of Shareholders		-	-	-
Terms / years of holding a directorship in TSTH					
Prohibited qualifications relating in the field of : <ul style="list-style-type: none"> The criminal case and verdict incurred from the property/ asset misconduct. Connected transaction triggering the conflict of interest of the Company in the previous year. 			- None -		

Remarks: ⁽¹⁾ The number includes shares held by Spouse and Minor child

Guidelines and Criteria for Selection of Directors

The Corporate Governance, Nomination & Remuneration Committee reviews the candidates to serve as Directors or Independent Directors on the Board before being nominated for the consideration of the Board of Directors. Guidelines and criteria approved by the Board of Directors are as follows:

1. Qualified and not possessing any of the forbidding characteristics according to the Articles of Association of the Company and the stipulations of the Public Company Limited Act and the Stock Exchange of Thailand.
2. Having a diversity of backgrounds and skills, knowledge, capabilities, and experience to make a significant contribution to the Company and possessing leadership, broad vision, ethical judgment, transparent career profile, and ability to express opinions independently.
3. Having time available for meetings so as to keep track of the Company's business operation and serving as director in an appropriate number of companies.
4. Not being Directors, management, shareholders, or partners with significant shareholding in companies undertaking similar or competitive businesses or businesses which may lead to conflicts of interest with the Company.
5. For the President position, a candidate will be selected based on his/ her previous performance and potential.

Tata Steel (Thailand) Public Company Limited

COMPANY'S ARTICLES OF ASSOCIATION RELATING TO THE GENERAL MEETING OF SHAREHOLDERS

The 23rd Annual General Meeting of Shareholders To be held on Thursday, July 18, 2024, 09:00 hours Through Electronics Meeting Method (e-AGM)

① CHAPTER 2 : Shares and Shareholders

5. The voting rights of the preferred shares are the same as those of the ordinary shares.

② CHAPTER 5 : Directors

16. The Company's Board of Directors shall consist of not less than five (5) persons but not more than fourteen (14) persons, with three (3), as the minimum, being Independent Directors, and not less than half of all the Directors shall reside within Thailand.

The Independent Directors shall have the qualifications and shall not have prohibited characteristics as provided in the securities and exchange law.

18. All the Directors shall be elected by Shareholder Meetings in accordance with the following rules and procedures:

- (a) One shareholder shall have votes equal to the number of shares held.
- (b) In electing the Directors, the method of voting used may be to vote on candidate by candidate or several candidates together, whichever the Shareholder Meeting finds appropriate, but in voting to pass a resolution, the shareholders shall vote using all the votes under (a) which cannot be divided for any person or group to any extent at all.
- (c) Voting for election of the Directors shall be by a majority of votes. In the case of equality of vote, the presiding Chairman shall have an additional casting vote.

19. The term of each Director shall be three (3) years, provided that at every annual ordinary meeting of shareholders, one-third (1/3) of the Directors shall retire. If the number of Directors is not a multiple of three, the number of Directors closest to one-third (1/3) of the total number of Directors shall retire.

A Director who vacates his office may be re-elected.

The Directors shall agree among themselves as to the order of their retirement from the office in accordance with the prior paragraph.

20. Other than for vacancy by rotation, a Director shall vacate office upon:

- (a) death;
- (b) resignation;
- (c) having a lack of qualifications or having prohibited characteristic under the law on public limited companies and the law governing securities and exchange;
- (d) being removed by a resolution of the Shareholder Meeting under Clause 22; and
- (e) being removed by a court order.

21. Any Director who will resign from the directorship shall submit a resignation letter to the Company and the resignation shall be effective from the date the letter of resignation arrived the Company.

The Directors who resigned under the first paragraph may notify the registrar of such resignation.

22. The Shareholder Meeting may pass a resolution to remove any Director from office prior to retirement by rotation, by a vote of not less than three-quarters (3/4) of the number of shareholders attending the Meeting and having the right to vote and the shares held by them shall, in aggregate, be not less than one half of the number of shares held by the shareholders attending the Meeting and having the right to vote.

24. A Director needs not to be a shareholder in the Company.

25. A Director is entitled to receive remuneration as fixed by a Shareholder Meeting by a vote of not less than two-thirds (2/3) of all votes of the shareholders attending the Meeting. In this regard, the remuneration may be fixed at a definite amount or prescribed by specific rules and determined from time to time or shall continue to be valid until changed is passed by resolution of the shareholders. Additionally, a Director is entitled to received allowances and any benefits in accordance with the Company's rules.

The contents in the first paragraph shall in no way impact the staff or employees of the Company so appointed as Directors in receiving remuneration and benefits as staff or employees of the Company.

31. No Director shall operate any business which has the same nature as and is in competition with the business of the Company or become a partner in an ordinary partnership or become a partner with unlimited liability in a limited partnership or become a Director of any private or public companies operating businesses of a same nature as and is in competition with the business of the Company, unless he or she notifies the Shareholder Meeting prior to the resolution is adopted for his or her appointment.

③ CHAPTER 6 : Shareholder Meeting

35. The Board of Directors shall arrange an annual general meeting of shareholders to be held within four (4) months from the last day of the financial year of the Company.

All other Shareholder Meeting shall be called extraordinary general meetings. The Board of Directors may call such meeting at any time the Board considers it expedient to do so.

Shareholders holding shares amounting to not less than one-fifth ($\frac{1}{5}$), of the total number of shares sold or shareholders numbering not less than twenty-five (25) persons, holding shares amounting to not less than one-tenth ($\frac{1}{10}$) of the total number of shares sold, may submit their names in a request directing the Board of Directors to call an extraordinary general meeting at any time, but the reasons for calling such meeting shall be clearly stated in such request. The Board of Directors shall call a Shareholder Meeting to be held within one (1) month of the date of receipt of such request from the said shareholders.

36. In convening Shareholder Meetings, the Board of Directors shall prepare notice of such meeting specifying the place, date, time, agenda and the matters to be submitted to the meeting together with appropriate details stating clearly whether they will be for acknowledgment, for approval or for consideration, including the opinions of the Board of Directors on the said matters and shall send the same to the shareholders and the registrar for their information not less than seven (7) days prior to the meeting. Publication of the meeting notice shall also be made in a newspaper for three (3) consecutive days no less than three (3) days prior to the meeting.

The place of the meeting shall be in the province in which the head office of the Company is located or such other venue as specified by the Board of Directors.

37. At the Shareholder Meeting, there shall be not less than twenty five (25) shareholders and proxies (if any) attending the meeting or not less than one half of the total number of shareholders holding shares altogether amount of not less than one-third ($\frac{1}{3}$) of the total number of issued shares to constitute a quorum.

If after one (1) hour from the time scheduled for the Shareholder Meeting, the number of shareholders present is insufficient to form a quorum as specified, should such Shareholder Meeting has been convened at the request of shareholders, it shall be canceled. If such Shareholder Meeting was not convened at the request of shareholders, the meeting shall be called again and, in this latter case, notice calling for the meeting shall be sent to shareholders no less than seven (7) days before the date of the meeting. In the latter meeting, a quorum is not compulsory.

38. The Chairman of the Board of Directors shall be the Chairman of Shareholder Meetings. In case the Chairman of the Board is not present at the meeting or cannot perform his/ her duties, the Vice-Chairman will be the Chairman of the meeting. If there is no such Vice-Chairman or the Vice-Chairman cannot perform his duty, the shareholders present at the meeting may elect one of the shareholders to be chairman of such meeting.

39. The resolution of the Shareholder Meeting shall be passed in the following manners:-

- (1) In an ordinary event, a majority vote of shareholders who attend the meeting and are entitled to vote which shall count one vote for each share. In case of a tie vote, the Chairman of the meeting shall have a casting vote.
 - (2) In the following events, a vote of not less than three-fourths (3/4) of the total votes of shareholders who attend the meeting and are entitled to vote which shall count one vote for each share:
 - (a) the sale or transfer of the whole or the substantial part of the Company's business to any other person;
 - (b) the purchase or acceptance of any transfer of the business of other public or private companies;
 - (c) the entering into, alteration or termination of any agreement concerning the lease, in whole or in substantial part, of the Company's business, the assignment to any person for the management of the Company's business, or the merger with any other person for the purpose of profit and loss sharing;
 - (d) the amendment of the Memorandum of Association or Articles of Association of the Company;
 - (e) the increasing or reduction of the Company's registered capital;
 - (f) the issuance of preferred shares, debentures, secured debentures, convertible debentures, warrants, or any other securities which can legally be issued;
 - (g) the dissolution of the Company; and
 - (h) to merge/ amalgamate the Company with another company.
40. Annual Ordinary General Meeting shall be convened for the purposes of:
- (1) Resolving the report of the Board of Directors covering work done during the previous period;
 - (2) Resolving and considering the balance sheet and the statements of income;
 - (3) Resolving the appropriation of profits and declaration of dividends;
 - (4) Resolving election of Directors and determine the Directors' remuneration;
 - (5) Resolving appointment of an auditor and fixing auditor's fee; and
 - (6) Other business.

④ CHAPTER 7 : Accounts, Finances and Audits

43. The Board of Directors shall prepare the balance sheet and statements of income as of the end of the financial year and shall submit to the annual general meeting of shareholders for approval. The Board of Directors shall procure that the balance sheet and statements of income be audited by the auditor before submission to the Shareholder Meeting.

44. The Board of Directors shall forward the following documents to the shareholders together with the notice of the Annual General Meeting:

- (1) Copies of audited balance sheet and statements of income together with the auditor's report; and
- (2) Annual report of the Board of Directors and supporting documents thereto.

45. Dividends shall not be paid other than out of profits. If the Company has an accumulated loss, no dividend shall be distributed.

Dividends shall be distributed according to the number of shares equally.

The Board of Directors may pay interim dividends to the shareholders from time to time as appears to be justified by the profits of the Company. After the dividends have been paid, such payment of dividends shall be reported to the shareholders at the next shareholder meeting.

Payment of dividends shall be made within one (1) month of the date of the resolution of the Shareholder Meeting or of the meeting of the Board of Directors, as the case may be. A shareholder shall be notified in writing of such payment of dividends, and the notice shall also be published for three (3) consecutive days in the newspaper.

46. The Company shall allocate not less than five (5) percent of its annual net profit less the accumulated losses brought forward (if any) to a reserve fund until this fund attains an amount not less than ten (10) percent of the registered capital.

47. The Company's Directors, staff, employees or any persons, holding any position in the Company, shall not be appointed to be the Company's auditor.

49. The auditor shall attend every shareholder meeting which is to consider the balance sheet, statements of income, and any problem regarding the Company's accounts in order to explain any matters concerning his audit to the shareholders. The Company shall also deliver to the auditor all the reports and documents of the Company which the shareholders are entitled to receive at such meeting.

Tata Steel (Thailand) Public Company Limited

STATEMENT OF PROXY PROCEDURES, ATTENDANCE REGISTRATION, DOCUMENTATION REQUIREMENT AND VOTE CAST

The 23rd Annual General Meeting of Shareholders

To be held on Thursday, July 18, 2024, 09:00 hours

Through Electronics Meeting Method (e-AGM)

① Proxy procedures

The Company has enclosed with this document 3 different forms of Proxy as outlined by the Department of Business Development as follows:

Form A A general, simple, and uncomplicated form of Proxy.

Form B Voting is clearly and definitely specified.

Form C For foreign investors who have appointed Custodian in Thailand as their trustee.

(Form C is attached for Foreign Shareholders only)

A shareholder may appoint a proxy to attend and vote at the e-AGM on his/her behalf by proceeding with the following instructions:

(1) Use **only one** of the enclosed proxy forms.

- In case a foreign shareholder appoints Custodian in Thailand to be his/her/its trustee, a proxy to be used is Form A or Form B or Form C, only one form.
- Apart from the case as above, the shareholder can use Form A or Form B, only one form.

(2) Grant proxy to a person as he/she wishes or assigns a proxy to a nominated Independent Director. The shareholder is required to specify the name and details of his/her proxy or places a tick adjacent to the name of the Independent Director to whom he or she wishes to grant proxy to attend the Meeting. One of the Independent Director, namely Ms. Anuttara Panpothong has an interest in Agenda 5, Re: To consider and approve the re-election of Directors who retire by rotation.

In this regard, a shareholder may not be split for more than one proxy in order to separate the votes and must authorize only one proxy with the equal amount of shares

held by such shareholder except the foreign shareholder existing in the registered book and appointing Custodian in Thailand to be his/her/its trustee following the Proxy Form C only.

Any shareholders preparing Proxy A or B according to the Department of Business Development, Re: Set of the Proxies (No. 5) B.E. 2550 can use such proxy for this Shareholder Meeting.

Please return the proxy to the Corporate Secretary Office for the Company staff to complete the review of the proxy and attached documents prior to the time for the Meeting by **Thursday, July 11, 2024**.

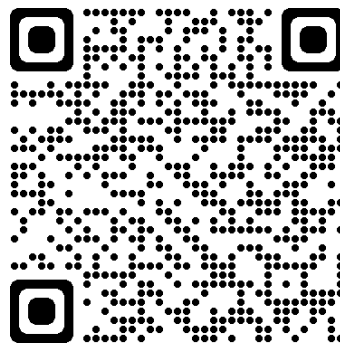
The Company may facilitate the duty stamp for the proxy attending the Meeting.

② Attendance registration

For shareholders who wish to attend the e-AGM, kindly choose **only one** registration channel as follow;

2.1 Submit the document as shown in Attachment No.6 for verification the right of e-AGM attendance in the Pre-Registration system. You can click the Link or scan QR Code for access the system.

<https://tsth.foqus.vc/registration/>



The system will be opened from **3 to 15 July 2024**, please strictly follow the manual specified in the system.

OR

2.2 Fill the e-AGM Registration Form attached to these Guidelines. Please ensure that you clearly provide your **email address and mobile number** which will be used for the registration together with the required identification documents for verification the right of e-AGM attendance. Please also send the e-AGM Registration Form along with the required documents to the Company by **Friday, July 12, 2024** to the following address:

- ☛ **By e-mail:** somjaij@tatasteelthailand.com, or
- ☛ **By registered mail:** Corporate Secretary Office, Rasa Tower 2, 20th Floor,
555 Phaholyothin Road, Chatuchak,
Bangkok 10900 Thailand

After the Company received documents outlined above, the Company will undertake a verification process to confirm the shareholders' right to attend the Meeting. Once verification is complete, the Company will send an email containing the Username and Password along with the Weblink to attend the e-AGM. Please do not share the Username and Password with anyone. In case you lose the Username and Password, or do not receive username and password, please contact the Company immediately before **Tuesday, July 16, 2024**.

The email with the username and password will also include detailed instructions which we advise you to read prior to start of the meeting. You will be allowed to Login and join the e-AGM 60 minutes before the meeting time while the broadcasting will commence at the meeting time only.

You will have the option to vote "Approve", "Disapprove" or "Abstain" for each agenda item. If you do not cast your vote for a particular agenda item, the system will automatically count your vote as "Approve".

Should you face any technical problems with the e-AGM system before or during the meeting, please contact the Company's e-AGM platform provider showing in the email with the username and password.

③ Documentation requirement for meeting attendance

Attendees are required to present the following documents (as the case may be) before attending the Meeting:

3.1 Natural persons

3.1.1 In case a shareholder attends e-AGM himself / herself

Valid identification documents showing shareholder's photo issued by government authorities, e.g., citizen identification card, civil servant identification card, driver's license, or passport. Supporting evidence shall be presented in case of change of first name or last name.

3.1.2 In case a shareholder assigns his/her proxy to attend e-AGM

- (1) Proxy as attached to the Notice of the Meeting or Proxy form A or B according to the Department of Business Development, Re: Set of the Proxies (No. 5) B.E. 2550 (one form only) completely and duly filled in and jointly signed by the grantor and the proxy.
- (2) The shareholder's copies of documents specified in Clause 3.1.1, certified true and correct by the shareholder.
- (3) The proxy's documents specified in Clause 3.1.1.

3.2 Juristic persons

3.2.1 In case a juristic shareholder's duly authorized attorney attends e-AGM himself / herself

- (1) The duly authorized attorney's documents issued by government authorities as applied to the case of natural persons in Clause 3.1.1.
- (2) The juristic shareholder's Certificate of Incorporation certified a true and correct copy by the duly authorized attorney, with the wording authorizing the attendee to act on behalf of the juristic shareholder.

3.2.2 In case a juristic shareholder assigns its proxy to attend e-AGM

- (1) Proxy as attached to the Notice of the Meeting or Proxy form A or B according to the Department of Business Development, Re: Set of the Proxies (No. 5) B.E. 2550 (one form only) completely and duly filled in and jointly signed by the grantor and the proxy.
- (2) The juristic shareholder's Certificate of Incorporation, certified a true and correct copy by Notary Public.
- (3) The certified true and correct copies of documents of the duly authorized attorney, who is the grantor, issued by government authorities, according to the Clause 3.1.1.
- (4) The proxy's documents issued by government authorities as applied to the case of natural persons in Clause 3.1.1.

3.2.3 Foreign nationals or juristic persons established under foreign laws

- (1) The same documents as 3.1 or 3.2, in addition, any documents in foreign languages other than English shall be attached with the English translation certified as true and correct copy by the shareholder or the duly authorized attorney of such juristic shareholder.

In case shareholder is a juristic person, the Certificate of Incorporation issued by the government authority where such juristic person is located or by officer of such juristic person may be presented. However, details such as name, authorized signatory to bind, conditions and authority limitation and location of Head Office must be included in such Certificate.

(2) In case granting to Custodian for signature in the proxy, the additional evidences required are as follows:

(2.1) Letter of Attorney from shareholder that empowered custodian to sign in Proxy Form.

(2.2) Confirmation letter that authorized person is granted to operate the custodian business.

④ Vote casting

4.1 Vote casting laws and rules

- (1) Vote shall be cast by online voting using e-AGM platform with the option to "Approve", "Disapprove" or "Abstain" for each agenda item of one share eligible for one vote.
- (2) In case of vote by Proxy, the proxy shall cast the vote according to the grantor's instructions specified in the Proxy only. Where no choice is specified or clearly specified by the grantor or there is any agenda considered in the meeting other than those specified above, or any change or amendment to any facts, the Proxy shall be authorized to consider the matters and vote on behalf as the Proxy deems appropriate.
- (3) Resolutions of the Meeting shall comprise the following votes:
 - ❖ For ordinary matters: the majority of the votes cast at the Meeting shall form the resolution.
 - ❖ For matters required otherwise by laws or the Company's Articles of Association, such requirements shall prevail. The Chairman of the Meeting or who is assigned by the Chairman shall notify as such to the Meeting prior to the vote casting on such agenda item.
- (4) In case of equality of votes, the Chairman of the Meeting shall have a casting vote.
- (5) A shareholder or proxy having special interest in any matter shall not give his/her vote on such matter. The Chairman of the Meeting may request such shareholder or proxy to leave the Meeting temporarily during consideration of such matter.

- (6) A poll may be demanded upon the request made by no less than 5 shareholders present in the Meeting and upon the resolution of the Meeting. The Chairman of the Meeting shall determine the method to vote on such poll and inform the Meeting of the applied method before conducting the poll.

4.2 Vote-casting process

The Chairman of the Meeting or who is assigned by the Chairman shall propose to the shareholders a vote casting using online e-AGM platform. Shareholders can vote "Approve", "Disapprove" or "Abstain" when Chairman calls for voting or any time after login until such agenda is open. Once Agenda is closed shareholders cannot change vote.

(1) In case a shareholder attends e-AGM himself / herself

Shareholders can vote "Approve", "Disapprove" or "Abstain" when Chairman calls for voting or any time after login until such agenda is open. Once Agenda is closed shareholders cannot change vote.

(2) In case a shareholder assigns his/her proxy to attend the meeting

- a. The shareholder's vote of each agenda in the proxy proposed using proxy form B or C to the Company in advance as specified in item 1, proxy procedures. Votes cast in this case will be pre-recorded in the e-AGM platform.
- b. In case of proxy form A by the grantor, or there is any agenda considered in the meeting other than those specified above, or any change or amendment to any facts, the proxy, in his/her sole discretion, shall consider matters and vote in the way he/she sees fit following the method in Clause 4.2 (1).

4.3 Vote Counting and result announcement

The Secretary to the Board of Directors shall inform the vote counting method prior to beginning of the Meeting. The vote in each agenda will be counted according to shareholder logged in e-AGM system and votes which are already pre-recorded sent using proxy forms B or C including proxy form A granted to independent directors. Vote result shall be announced upon the completion of consideration of each agenda by stating the total number of 'approve, disapprove, and abstain' votes.

**PROXY
(Form A)**

(with simple and not complicated details)

Stamp Duty
20 Baht

Registration No. of Shareholder _____

Issued at _____

Date _____

(1) I/We, _____, Nationality _____, residing at No. _____, _____ Road, _____ Sub-District, _____ District, _____ Province, Postal Code _____,

(2) Being a shareholder of Tata Steel (Thailand) Public Company Limited, holding a total number of _____ shares which are entitled to cast _____ votes,

(3) Do hereby appoint

☐ (1) _____, Age _____ years, residing at No. _____, _____ Road, _____ Sub-District, _____ District, _____ Province, Postal Code _____

or ☐ (2) Mr. Thaevan Uthaivath, Independent Director, Age 63 years, residing at No. 555, Rasa Tower 2, Phaholyothin Road, Chatuchak, Chatuchak, Bangkok 10900

as only one of my/our Proxy to attend and vote on my/our behalf at the 23rd Annual General Meeting of Shareholders to be held on Thursday, July 18, 2024, 09:00 hours, through Electronics Meeting Method (e-AGM).

Any action taken by the Proxy at the meeting shall be deemed as being done by me/us in all respects.

Signature.....The Grantor

(.....)

Signature.....The Proxy

(.....)

Remarks

A shareholder appointing a proxy must authorize only one proxy to attend the meeting and cast the votes on his/her/its behalf and the number of shares held by such a shareholder may not be split for more than one proxy in order to separate the votes.



**PROXY
(Form B)**
(with clearly specified the items)

Stamp Duty
20 Baht

Registration No. of Shareholder _____

Issued at _____

Date _____

(1) I/We, _____, Nationality _____, residing at
No. _____, _____ Road, _____ Sub-District,
_____ District, _____ Province, Postal Code _____,

(2) Being a shareholder of Tata Steel (Thailand) Public Company Limited, holding a total number of
_____ shares which are entitled to cast _____ votes,

(3) Do hereby appoint

☐ (1) _____, Age _____ years, residing at No.
_____, _____ Road, _____ Sub-District,
_____ District, _____ Province, Postal Code _____

or ☐ (2) Mr. Thaevan Uthavith, Independent Director, Age 63 years,
residing at No. 555, Rasa Tower 2, Phaholyothin Road, Chatuchak, Chatuchak,
Bangkok 10900

as only one of my/our Proxy to attend and vote on my/our behalf at the 23rd Annual General Meeting of Shareholders to be held on Thursday, July 18, 2024, 09:00 hours, through Electronics Meeting Method (e-AGM).

(4) I/We authorize my/our Proxy to cast the votes according to my/our intention as follows:

(Please tick and clearly specify.)

Agenda 1 : To consider and adopt the Minutes of the 22nd Annual General Meeting of Shareholders dated July 18, 2023

☐ (a) The Proxy may consider the matters and vote on my/our behalf as the Proxy deems appropriate in all respects.

☐ (b) The Proxy may consider the matters and vote on my/our behalf as follows:

☐ Approve ☐ Disapprove ☐ Abstain

Agenda 2 : To acknowledge the report on the Company's operational results for the financial year 2023-24, ended March 31, 2024

(This agenda is for acknowledgement, thus, it has not to be resolved by the shareholder meeting.)

Agenda 3 : To consider and approve the Financial Statements for the financial year 2023-24, ended March 31, 2024

☐ (a) The Proxy may consider the matters and vote on my/our behalf as the Proxy deems appropriate in all respects.

☐ (b) The Proxy may consider the matters and vote on my/our behalf as follows:

☐ Approve ☐ Disapprove ☐ Abstain

Agenda 4 : To consider and approve the appropriation of profits for the financial year 2023-24 and omission of the dividend payment

- ☐ (a) The Proxy may consider the matters and vote on my/our behalf as the Proxy deems appropriate in all respects.
- ☐ (b) The Proxy may consider the matters and vote on my/our behalf as follows:
- ☐ Approve ☐ Disapprove ☐ Abstain

Agenda 5 : To consider and approve the re-election of Directors who retire by rotation, and to consider and approve appointment of Directors

- ☐ (a) The Proxy may consider the matters and vote on my/our behalf as the Proxy deems appropriate in all respects.
- ☐ (b) The Proxy may consider the matters and vote on my/our behalf as follows:
- ☐ Election of Directors as a whole
- ☐ Approve ☐ Disapprove ☐ Abstain
- ☐ Election of Directors by individual
- 1. Ms. Anuttara Panpothong**
- ☐ Approve ☐ Disapprove ☐ Abstain
- 2. Mr. Taratorn Premsoontorn**
- ☐ Approve ☐ Disapprove ☐ Abstain
- 3. Mr. Tarun Kumar Daga**
- ☐ Approve ☐ Disapprove ☐ Abstain
- 4. Mr. Jayanta Chakraborty**
- ☐ Approve ☐ Disapprove ☐ Abstain

Agenda 6 : To consider and approve the remuneration of Directors for the financial year 2024-25

- ☐ (a) The Proxy may consider the matters and vote on my/our behalf as the Proxy deems appropriate in all respects.
- ☐ (b) The Proxy may consider the matters and vote on my/our behalf as follows:
- ☐ Approve ☐ Disapprove ☐ Abstain

Agenda 7 : To consider and appoint the auditors and fix the audit fee for the year 2024-25 and revision of audit fee for the financial year 2023-24

- ☐ (a) The Proxy may consider the matters and vote on my/our behalf as the Proxy deems appropriate in all respects.
- ☐ (b) The Proxy may consider the matters and vote on my/our behalf as follows:
- ☐ Approve ☐ Disapprove ☐ Abstain

Agenda 8 : Other business (if any)

- ☐ (a) The Proxy may consider the matters and vote on my/our behalf as the Proxy deems appropriate in all respects.
- ☐ (b) The Proxy may consider the matters and vote on my/our behalf as follows:
- ☐ Approve ☐ Disapprove ☐ Abstain

- (5) Any votes by the Proxy in any agenda not rendered in accordance with my/our intention specified herein shall be inaccurate and not be deemed as my/our votes as a shareholder.
- (6) If I/we do not specify or clearly specify my/our intention to vote in any agenda, or if there is any agenda considered in the meeting other than those specified above, or if there is any change or amendment to any facts, the Proxy shall be authorized to consider the matters and vote on my/our behalf as the Proxy deems appropriate.

Any action taken by the Proxy at the meeting shall, unless the Proxy cast the votes not in compliance with my/our intention specified herein is deemed as being done by me/us in all respects.

Signature.....The Grantor
(.....)

Signature.....The Proxy
(.....)

Remarks

A shareholder appointing a proxy must authorize only one proxy to attend the meeting and cast the votes on his/her/its behalf and the number of shares held by such a shareholder may not be split for more than one proxy in order to separate the votes.



Attachment to Proxy Form B

Authorization on behalf of a shareholder of Tata Steel (Thailand) Public Company Limited for the 23rd Annual General Meeting of Shareholders to be held on Thursday, July 18, 2024, 09:00 hours, through Electronics Meeting Method (e-AGM).

Agenda _____ **Re:** _____

- ☐ (a) The Proxy may consider the matters and vote on my/our behalf as the Proxy deems appropriate in all respects.
- ☐ (b) The Proxy may consider the matters and vote on my/our behalf as follows:
- ☐ Approve ☐ Disapprove ☐ Abstain

Agenda _____ **Re:** _____

- ☐ (a) The Proxy may consider the matters and vote on my/our behalf as the Proxy deems appropriate in all respects.
- ☐ (b) The Proxy may consider the matters and vote on my/our behalf as follows:
- ☐ Approve ☐ Disapprove ☐ Abstain

Agenda _____ **Re:** _____

- ☐ (a) The Proxy may consider the matters and vote on my/our behalf as the Proxy deems appropriate in all respects.
- ☐ (b) The Proxy may consider the matters and vote on my/our behalf as follows:
- ☐ Approve ☐ Disapprove ☐ Abstain

Agenda _____ **Re:** _____

- ☐ (a) The Proxy may consider the matters and vote on my/our behalf as the Proxy deems appropriate in all respects.
- ☐ (b) The Proxy may consider the matters and vote on my/our behalf as follows:
- ☐ Approve ☐ Disapprove ☐ Abstain

Agenda _____ **Re:** _____

- ☐ (a) The Proxy may consider the matters and vote on my/our behalf as the Proxy deems appropriate in all respects.
- ☐ (b) The Proxy may consider the matters and vote on my/our behalf as follows:
- ☐ Approve ☐ Disapprove ☐ Abstain

Agenda _____ **Re: Election of Directors (continued)**

Name.....

☐ Approve ☐ Disapprove ☐ Abstain

Name.....

☐ Approve ☐ Disapprove ☐ Abstain

Name.....

☐ Approve ☐ Disapprove ☐ Abstain

Name.....

☐ Approve ☐ Disapprove ☐ Abstain

**PROXY
(Form C)**

(with clearly specified the items and use only for shareholders who are foreign person and has appointed Thailand custodian as their trustee)

Stamp Duty
20 Baht

Registration No. of Shareholder _____

Issued at _____

Date _____

(1) I/We, _____, Nationality _____, residing at No. _____, _____ Road, _____ Sub-District, _____ District, _____ Province, Postal Code _____,

(2) Being a Custodian of _____, a shareholder of Tata Steel (Thailand) Public Company Limited, holding a total number of _____ shares which are entitled to cast _____ votes,

(3) Do hereby appoint

☐ (1) _____, Age _____ years, residing at No. _____, _____ Road, _____ Sub-District, _____ District, _____ Province, Postal Code _____

or ☐ (2) Mr. Thaevan Uthaivath, Independent Director, Age 63 years, residing at No. 555, Rasa Tower 2, Phaholyothin Road, Chatuchak, Chatuchak, Bangkok 10900

as only one of my/our Proxy to attend and vote on my/our behalf at the 23rd Annual General Meeting of Shareholders to be held on Thursday, July 18, 2024, 09:00 hours, through Electronics Meeting Method (e-AGM).

(4) In this meeting, I/We authorize my/our Proxy to attend the meeting and vote on my/our behalf as follows:

☐ (a) To grant the entire shares held by me/us and the right to vote.

☐ (b) To grant apart of:

☐ Ordinary shares _____ shares which are entitled to cast _____ votes,

(5) In this meeting, I/We grant my/our Proxy to vote on my/our behalf as follows:

(Please tick and clearly specify.)

Agenda 1 : To consider and adopt the Minutes of the 22nd Annual General Meeting of Shareholders dated July 18, 2023

- ☐ (a) The Proxy may consider the matters and vote on my/our behalf as the Proxy deems appropriate in all respects.
- ☐ (b) The Proxy may consider the matters and vote on my/our behalf as follows:
- ☐ Approve votes ☐ Disapprove votes ☐ Abstain votes

Agenda 2 : To acknowledge the report on the Company's operational results for the financial year 2023-24, ended March 31, 2024

(This agenda is for acknowledgement, thus, it has not to be resolved by the shareholder meeting.)

Agenda 3 : To consider and approve the Financial Statements for the financial year 2023-24, ended March 31, 2024

- ☐ (a) The Proxy may consider the matters and vote on my/our behalf as the Proxy deems appropriate in all respects.
- ☐ (b) The Proxy may consider the matters and vote on my/our behalf as follows:
- ☐ Approve votes ☐ Disapprove votes ☐ Abstain votes

Agenda 4 : To consider and approve the appropriation of profits for the financial year 2023-24 and omission of the dividend payment

- ☐ (a) The Proxy may consider the matters and vote on my/our behalf as the Proxy deems appropriate in all respects.
- ☐ (b) The Proxy may consider the matters and vote on my/our behalf as follows:
- ☐ Approve votes ☐ Disapprove votes ☐ Abstain votes

Agenda 5 : To consider and approve the re-election of Directors who retire by rotation, and to consider and approve appointment of Directors

- ☐ (a) The Proxy may consider the matters and vote on my/our behalf as the Proxy deems appropriate in all respects.
- ☐ (b) The Proxy may consider the matters and vote on my/our behalf as follows:
- ☐ Election of Directors as a whole
- ☐ Approve votes ☐ Disapprove votes ☐ Abstain votes
- ☐ Election of Directors by individual
- 1. Ms. Anuttara Panpothong**
- ☐ Approve votes ☐ Disapprove votes ☐ Abstain votes
- 2. Mr. Taratorn Premsoontorn**
- ☐ Approve votes ☐ Disapprove votes ☐ Abstain votes
- 3. Mr. Tarun Kumar Daga**
- ☐ Approve votes ☐ Disapprove votes ☐ Abstain votes
- 4. Mr. Jayanta Chakraborty**
- ☐ Approve votes ☐ Disapprove votes ☐ Abstain votes

Agenda 6 : To consider and approve the remuneration of Directors for the financial year 2024-25

- ☐ (a) The Proxy may consider the matters and vote on my/our behalf as the Proxy deems appropriate in all respects.
- ☐ (b) The Proxy may consider the matters and vote on my/our behalf as follows:
- ☐ Approve votes ☐ Disapprove votes ☐ Abstain votes

Agenda 7 : To consider and appoint the auditors and fix the audit fee for the year 2024-25 and revision of audit fee for the financial year 2023-24

- ☐ (a) The Proxy may consider the matters and vote on my/our behalf as the Proxy deems appropriate in all respects.
- ☐ (b) The Proxy may consider the matters and vote on my/our behalf as follows:
- ☐ Approve votes ☐ Disapprove votes ☐ Abstain votes

Agenda 8 : Other business (if any)

- ☐ (a) The Proxy may consider the matters and vote on my/our behalf as the Proxy deems appropriate in all respects.
- ☐ (b) The Proxy may consider the matters and vote on my/our behalf as follows:
- ☐ Approve votes ☐ Disapprove votes ☐ Abstain votes
- (6) Any votes by the Proxy in any agenda not rendered in accordance with my/our intention specified herein shall be inaccurate and not be deemed as my/our votes as a shareholder.
- (7) If I/we do not specify or clearly specify my/our intention to vote in any agenda, or if there is any agenda considered in the meeting other than those specified above, or if there is any change or amendment to any facts, the Proxy shall be authorized to consider the matters and vote on my/our behalf as the Proxy deems appropriate.

Any action taken by the Proxy at the meeting shall, unless the Proxy cast the votes not in compliance with my/our intention specified herein, be deemed as being done by me/us in all respects.

Signature.....The Grantor
(.....)

Signature.....The Proxy
(.....)

Remarks:

1. This proxy Form C is only used for the foreign shareholder, as appeared in the register, who has appointed Custodian in Thailand to be his/her trustee.
2. Evidences required to be enclosed with Proxy Form C are
 - (1) Letter of Attorney from shareholder that empowered custodian to sign in Proxy Form.
 - (2) Confirmation letter that authorized person is granted to operate the custodian business.
3. The shareholder appointing the proxy must authorize only one proxy to attend and vote at the meeting and may not split the number of shares to many proxies for splitting votes.
4. The members of the Board of Directors may be appointed in the agenda of appointment and election of the directors either as a whole or by individual.
5. If the matters to be considered are more than those specified above, the grantor may apply the Annex to Proxy Form C as attached.



Attachment to Proxy Form C

Authorization on behalf of a shareholder of Tata Steel (Thailand) Public Company Limited for the 23rd Annual General Meeting of Shareholders to be held on Thursday, July 18, 2024, 09:00 hours, through Electronics Meeting Method (e-AGM).

Agenda _____ **Re:** _____

- ☐ (a) The Proxy may consider the matters and vote on my/our behalf as the Proxy deems appropriate in all respects.
- ☐ (b) The Proxy may consider the matters and vote on my/our behalf as follows:
- ☐ Approve votes ☐ Disapprove votes ☐ Abstain votes

Agenda _____ **Re:** _____

- ☐ (a) The Proxy may consider the matters and vote on my/our behalf as the Proxy deems appropriate in all respects.
- ☐ (b) The Proxy may consider the matters and vote on my/our behalf as follows:
- ☐ Approve votes ☐ Disapprove votes ☐ Abstain votes

Agenda _____ **Re:** _____

- ☐ (a) The Proxy may consider the matters and vote on my/our behalf as the Proxy deems appropriate in all respects.
- ☐ (b) The Proxy may consider the matters and vote on my/our behalf as follows:
- ☐ Approve votes ☐ Disapprove votes ☐ Abstain votes

Agenda _____ **Re:** _____

- ☐ (a) The Proxy may consider the matters and vote on my/our behalf as the Proxy deems appropriate in all respects.
- ☐ (b) The Proxy may consider the matters and vote on my/our behalf as follows:
- ☐ Approve votes ☐ Disapprove votes ☐ Abstain votes

Agenda _____ **Re:** _____

- ☐ (a) The Proxy may consider the matters and vote on my/our behalf as the Proxy deems appropriate in all respects.
- ☐ (b) The Proxy may consider the matters and vote on my/our behalf as follows:
- ☐ Approve votes ☐ Disapprove votes ☐ Abstain votes

Agenda _____ **Re: Election of Directors (continued)**

Name.....

- ☐ Approve votes ☐ Disapprove votes ☐ Abstain votes

Name.....

- ☐ Approve votes ☐ Disapprove votes ☐ Abstain votes

Name.....

- ☐ Approve votes ☐ Disapprove votes ☐ Abstain votes

Name.....

- ☐ Approve votes ☐ Disapprove votes ☐ Abstain votes

Name.....

- ☐ Approve votes ☐ Disapprove votes ☐ Abstain votes

e-AGM Registration Form

Written at _____

Date _____ Month _____ Year _____

I/We _____ Nationality _____

Address No. _____ Road _____ Sub-District _____

District _____ Province _____ Postal Code _____

E-mail _____ Mobile Phone _____

being a shareholder of **Tata Steel (Thailand) Public Company Limited (The “Company”)**

holding the total amount of _____ shares

I/We hereby confirm that I/we would like to attend and vote on my/our behalf at the 23rd Annual General Meeting of Shareholders of the Company on Thursday, July 18, 2024 at 09:00 hrs. by electronic means (e-AGM). Please send the Weblink for attending the e-AGM, username and password to my/our email address at _____

Signed _____ Shareholder
(_____)

Signed _____ Witness
(_____)

Important Note:

Please return this e-AGM Registration Form along with the required identification documents as showing in **attachment No. 6** for our verification of the shareholder's right to attend the e-AGM by **Thursday, July 11, 2024** via email or mail to the following address:

- By e-mail: somjaij@tatasteelthailand.com OR
- By registered mail: Corporate Secretary Office, Rasa Tower 2, 20th Floor, 555 Phaholyothin Road, Chatuchak, Bangkok 10900 Thailand



**A REQUEST FORM TO RECEIVE INTEGRATED ANNUAL REPORT
(FORM 56-1 ONE REPORT) 2023-24 IN PRINTED FORMAT**

Dear Shareholders of Tata Steel (Thailand) Public Company Limited

The Company has prepared Integrated Annual Report (Form 56-1 One Report) in the format of E-Book and QR Code, replacing the format of booklets for shareholders to participate in saving natural resources and usage of paper as part of its commitment towards environment.

If you wish to receive a printed version of Integrated Annual Report (Form 56-1 One Report) 2023-24 of the Company, please fill in your name and address in this form and return to us as per details given below to enable us to deliver it to you in due course:

Corporate Secretary Office

Tata Steel (Thailand) Public Company Limited

555, Rasa Tower 2, 20th Floor,

Phaholyothin Road, Chatuchak, Bangkok 10900

Somjai Jarukitcharoon

Tel: 66 (2) 937-1000 Ext. 3210

Name of Shareholder(s) : _____

Address for Shipping : Building _____ Floor _____

Moo _____ Road _____ Sub-District _____ District _____

Province _____ Postal Code _____

Telephone _____ Fax _____

Remark: The Company will send the Integrated Annual Report (Form 56-1 One Report) 2023-24 in printed format on July 15, 2024 if your request form is received by us by July 5, 2024.

CONSENT FORM

Dear Data Subject,

To comply with the Personal Data Protection Act B.E. 2562 (2019), Tata Steel (Thailand) Public Company Limited (the “**Company**”) would like to request consent from you, as a data subject, to process your personal data for the purpose(s) as set out below.

If you would like to give your consent for the below purpose(s), please indicate your intention by ticking [✓] at each box below.

The Company would like to inform you regarding collection of your personal data as per the Personal Data Protection Policy for Stakeholders in relation to Business Operations of Tata Steel (Thailand) Public Company Limited Group <https://www.tatasteelthailand.com>.

In this regard, if you would like to withdraw your consent given herein, you can contact the Company via contact channels as specified in the above Personal Data Protection Policy for Stakeholders in relation to Business Operations of Tata Steel (Thailand) Public Company Limited Group. However, such withdrawal of consent shall not affect the processing of personal data which had been completed prior to the withdrawal of consent.

For the Data Subject

Date _____ Month _____ Year _____

I (name-surname), _____

Identification card number/Passport number _____

have read and understood the purpose(s) of processing of my personal data as specified below and the Personal Data Protection Policy for Stakeholders in relation to Business Operations of Tata Steel (Thailand) Public Company Limited Group. Therefore, I hereby give consent to the Company to process my personal data for the following purpose(s):

1. To enable the Company to collect and use my religion and/or blood type information as appeared on the copy of my identification card for identity verification of the shareholders' meeting attendance.

☐ Agree

☐ Not agree

2. To enable the Company to collect, use and disclose my religion and/or blood type information as appeared on the copy of my identification card to securities registrar, the Ministry of Commerce for preparation of shareholders' list and supporting the issuance of share certificates to me in the case where I request to change my personal data to the Company.

☐ Agree

☐ Not agree

Signed _____ Data Subject

(_____)



QR CODE DOWNLOADING PROCEDURE

FOR INTEGRATED ANNUAL REPORT (FORM 56-1 ONE REPORT) YEAR 2023-24

For iOS System (iOS 11 and above)

1. Turn on the mobile camera.
2. Turn the mobile camera to the QR Code to scan it.
3. The notification will appear on top of the screen. Click on the notification to access documents regarding the meeting.

Remark: If the notification does not appear on the mobile phone, the QR Code can be scanned with other applications such as QR CODE READER, Facebook or Line.

For Android System

1. Open applications such as QR CODE READER, Facebook or Line.

For scanning the QR Code with Line application

Open Line application and click on **"Add friend"** → Choose **"QR Code"** → Scan the QR Code

2. Scan the QR Code to access documents regarding the meeting.

